



Phone : (033) 2555-4562

Maharaja Manindra Chandra College

20, RAMKANTA BOSE STREET, KOLKATA-700 003

(NAAC Accredited)

Ref. No.....

Date *26.04.2024*

NOTICE INVITING QUOTATION

Sealed quotations are invited from the highly skilled professionals/bidders/agencies for design, development, hosting and maintenance a fully dynamic college website and Learning Management system (LMS) for Maharaja Manindra Chandra College that should be centralized, Role based, secure system, **hosed on cloud**. Quotations completed in all respects along with technical and financial bids should be reach the following address of the undersigned on or before 10.05.2024 up to 4.30 p.m. **The important instructions are given below.**

To
The Teacher in- Charge
Maharaja Manindra Chandra College
20, Ramkanta Bose Street
Kolkata-700003

Amazumdar,
26.04.24
(Teacher in- Charge)
M.M.C College
Kolkata- 3

Teacher-in-charge
M. M. C. College, Kolkata-3

**DESIGN, DEVELOPMENT, HOSTING AND MAINTENANCE A FULLY DYNAMIC
COLLEGE WEBSITE AND LEARNING MANAGEMENT SYSTEM (LMS) FOR
MAHARAJA MANINDRA CHANDRA COLLEGE
(As per NAAC Requirement)**

Functionalities Required

1. The website should be **fully dynamic and preferably bilingual (English and Bengali)**.
2. The college website should be on academic domain such as **ac.in/edu.in** (ERNET)
3. It should have **SSL certificate** for any type Security/ Hacking Reason (**Yearly Renewable**)
4. VPS Hosting Server (- Unlimited Hosting with Email Ids)
5. Admin should be able to **created/ update/delete/modify** every content on every dynamic Unlimited pages of the website.
6. **The website should be Dynamic Slider** and Photo Gallery
7. Retrieved NAAC required reports and data from website
8. It should have Dynamic category by **News/ Notice/ Tender** with date and time of publish in the website
9. Dynamic faculty profile and note/assignment uploading facility to faculty through **LMS**
10. Departments should be able to **upload/ edit study materials in their respective** departments using separate log-in id and password.
11. **Faculty Login/official Institutional E-mail ids** of individual teachers
12. The Website will be based on Web **CMS platform and Mobile** responsive.

General Terms and Conditions

1. The bidders must submit documentary evidence in support of their claim of having adequate capability, technical know-how and experience of design & development of website.
2. Maintenance of website (**For two years**): The vendor shall be bound to provide sufficient technical, graphic, language experts to maintain and update the website.

3. The website needs to be updated in order to accommodate any future changes and requirements of the college.
4. The website shall have to be integrated to the existing college management system and there should be provision for integration of mobile application with website content etc.
5. All material/ product and related codes would be the property of the **Maharaja Manindra Chandra College** and the vendor should have no claim over it.
6. 24 x 7 support on call/physical attendance of the support person.
7. **On receipt of work order the developer/agencies should prepare two sample layouts for the website and should submit the same to the Website Committee of the college for approval. All changes, suggestions for the layout would be done/ accommodated by the developer. After necessary suggestions from the website committee of the college the developer will get one month time for completion of the Website.**
8. The Developer should **provide 2 year technical** maintenance for the website which should essentially mean rectification of errors and correction or addition of contents. After the expiry of the aforesaid period, the college will go for annual maintenance contract with the developer.
9. The vendor shall provide training for the use /maintenance of the website. Complete Website source code and other technical documents associated with the Website development shall be provided to the **Maharaja Manindra Chandra College**. They shall provide necessary technical details including requirement of software, software tools and systems required for the proper upkeep and maintenance of the website.

Quoting Format

- 1) The rates must be quoted in the format attached. The sealed covers should be placed in the main sealed envelope super scribed **“Quotations for Design, Development, Hosting and Maintenance a fully dynamic College Website and Learning Management system (LMS) for Maharaja Manindra Chandra College”**

- ii) All duties, taxes and other levies payable by the bidder shall be included in the item rate
- iii) Each bidder must submit only one quotation
- iv) **The Institute reserves the right to reject any or all including the lowest quotation without assigning any reason whatsoever**

Time of Completion: 30 days from the issue of work order.

Mode of Payment

Payment shall be made on submission of bills in *triplicate* after delivery and successful installation and deployment of the entire system. The entire payment will be made after satisfactory completion of the work. No interim payment will be given. If the vendor fails to provide the required services in the due course of work, the vendor will be liable to pay 100% penalty to the college.

Sample Format for Submission of Quotation

Name of Vendor:.....

S/N	Item Description	Amount (Rs.)	GST (Rs.)	Total amount with GST
1	Design & Development costs with SSL (Space: Min 20 GB)			
2	Domain Registration			
3	Maintenance Charges			
4	AMC (year wise, beyond two year)			
5	Warranty period (Two year)			
	Other charges, if any			
	Discounts, if any			
Total Amount				

Gross total Cost: Rs..... (in figures)

Rs (in words)

We agree to execute the above project in accordance with the technical specifications for a total contract price of Rs (in figures) (Rs (in words) within the period specified in the tender documents. We also confirm that the normal commercial warranty/guaranteeof months shall apply to the offered goods.

(Bidder)

Name:

Signature:

Date:

Address:

Amazumdar, 1
Teacher in-Charge 26.04.24

Maharaja Manindra Chandra College
Kolkata-700003

Teacher-in-charge
M. M. C. College, Kolkata-3

DESIGN, DEVELOPMENT, HOSTING AND MAINTENANCE OF
WEBSITE FOR MAHARAJA MANINDRA CHANDRA COLLEGE

(Tentative Sitemap)

About College

Achievement
History of the College
Best practices of the college
Principal Desk
Vision & Mission
Human Value & Professional Ethics
Contact Us

Administration

Administrative Committee
Administrative structure
Code of Conduct
Governing Body
Institutional Dev. Plan
Principal
Bursar
Teachers Council
Administrative support Staff
List of Holiday

Academics

Courses offered
Syllabus
Academic Departments (**Faculty Profile**)
Academic Calendar
Collaboration and MoU
Course Outcome
Programme at a Glance
Programme Outcome
Result
Prizes and Awards

Facilities

Infrastructure
Library
Game & Sports
Wi-Fi & CCTV
College Canteen
Students' Union
Students' Common Room
NSS
College Health Unit
Canteen
Laboratories
Gender Sensitization
Prevention of Sexual Harassment Cell
Anti Ragging Cell

Activities

NSOU
Alumni Association
Cultural Programme
Dept. Re-Union
Interdisciplinary Activities
Departmental Activity
Social Activities
Seminar/Workshop
Add on Course

Admission

Admission Procedure
Eligibility Criteria
Subject Combination
Intake capacity
Documents Required
Fees Structure
Important Admissions Dates
Merit point calculation
Online Admission

Students' Zone

Online Fee Payment
Feedback
Student Council
Student Support Service
Career Counselling Cell
Psychological Cell
Anti Ragging
Grievance Redressal Cell
Games & Sports
Placement
Travel Concession
Cheap Book Store
Students' Complain

Alumni (Under Activities)

About Alumni Association
Distinguished Alumni
Executive Body of Alumni
Activities
Contact

Central Library

About the Library



- ✓ Library Faculty
- ✓ Library Facilities
- ✓ Library Collection
- ✓ Services
- ✓ Academic and Instructional Activities
- ✓ General Rules and Ethics
- ✓ Library Hour

E-Library



- ✓ [INFLIBNET: N-LIST](#)
- ✓ [NDL](#)

Open Access E-Resources

Online Catalogue OPAC

Library Event
Library Notice
Library Newsletter
Newspaper & Periodicals
E-Question Bank

Referral site link

Gallery

Reach us

Notice Board



Academic Notices (Date – Subject- File)
Admission Notice (Date – Subject- File)
Teacher Notice (Date – Subject- File)
Tender Notice (Date – Subject- File)
Upcoming-Events or News
Placement Notice
Seminar & Conference

IQAC

Action taken Report
Members
AQAR
Audit – Academic Audit
Administrative Audit
Green Audit
IQAC activities
IQAC Notice
IQAC minutes
SSR

NAAC
Future Plan
NIRF

Research & Publication

Collaboration
Faculty as a resource person
Policy adopted by research cell
Research committee
College Journal-UTTARAN (**Separate PORTAL**)

Download

College prospectus
College magazine
Concession form
Library Caution Money

✓ **Contact Us**

Important Link

University of Calcutta
UGC
West Bengal Higher Education
Department
National Assessment & Accreditation
Council
All Bengal Principals' Council
Backward Classes Welfare Dept, Govt of
W.B
MHRD
UGC Infonet E-Consortium
Digital India
Swyam
NDL
ABC
Vidwan
IRINIS (Link to Faculty Profile)

DESIGN, DEVELOPMENT, HOSTING AND MAINTENANCE OF
WEBSITE FOR MAHARAJA MANINDRA CHANDRA COLLEGE

(Tentative Sitemap)

Important Module

- ✓ Latest News
 - ✓ LMS (Portal) for 70 teachers (Approx)
 - ✓ Grievance Portal / Feedback (Separate portal)
 - ✓ NIRF
 - ✓ Picture Gallery
 - ✓ Anti Ragging Image
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- ✓ Admin Login
 - ✓ Visitors counter

Amazumdar . 26.04.24

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